



**MINUTES OF EXMOUTH AND DISTRICT U3A  
ANNUAL GENERAL MEETING  
12 May 22 Hybrid Meeting  
The Pavilion in person and by Zoom**

*The meeting was held in The Pavilion. Exmouth in person and, because of the continued presence of covid-19, also held via Zoom (a hybrid meeting), with voting for those online via the Zoom Polling facility. There were 31 households present on Zoom.*

*All relevant documentation was sent out to members on 13 April 22 and placed on our website. Voting papers allowed members to vote before the meeting. Attendees at The Pavilion who hadn't previously voted were able to vote by show of hands.*

*The required quorum was 20% of our membership of 837 which is 167. Numbers counted for quorate purposes were as follows:*

<i>Votes received before the AGM:</i>	<i>178</i>
<i>New voters on Zoom</i>	<i>11</i>
<i>Members present in person who hadn't voted previously:</i>	<i><u>55</u></i>
<b><i>TOTAL</i></b>	<b><i>244</i></b>

*The meeting was thus quorate.*

Outgoing Chair Christine Chittock opened the meeting by saying that this was her first AGM held in person. The previous two were on Zoom only.

A number of thanks were then announced. Ian McLauchlin, Secretary, for sending out all the AGM documentation, the Committee for all their work which was even more onerous during the pandemic, and many others mentioned in detail in the Trustee's Report – Agenda Item 4.

Finally thank you to Ian Bateman who stepped in at the last minute to oversee the technical arrangements in The Pavilion for our concurrent Zoom Hybrid meeting and Elaine Bateman for taking photos.

**1, Apologies for Absence**

18 apologies had been received by the Secretary before the meeting:

Audrey Sprague, Penny Kurowski, Paul Kurowski, Pam Hampson, Muriel Evans, Nigel Day, Elizabeth Wallace, Jane Nelson-Smith, Jennifer Stone, Christine Druce, Sandra Lenn, Kay Richmond, Liz Wells, Carol Simms, Teresa Creton, Jenny Poole, Wynn Poole, and Diana Letcher.

1 had been received by the Chair: Nova Fisher.

**2. Approval of the Minutes of the 2021 AGM**

The Voting to approve the Minutes was as follows:

Detail	Prior	In person	On Zoom at the AGM	Totals
For	177	42	9	228
Against	0	0	0	0
Abstentions	1	1	0	2
<b>TOTALS</b>	<b>178</b>	<b>43</b>	<b>9</b>	<b>230</b>

The Minutes were therefore approved.

### 3. Matter Arising

There were no matters arising.

### 4. Trustees' Report 2021 -22

CC had circulated her report previously and outlined it at the meeting.

She pointed out that 2022 was our 10<sup>th</sup> Anniversary year and thanked our Social Committee for their work in organising many events and to the planning group organising the celebration planned for 9jun22.

It has been another busy year for our Committee during the pandemic and she thanked Committee Members with special thanks to those standing down. She mentioned our Treasurer. Richard Morgan, our Database Manager, Maurice Chittock, and Committee Members Maureen Phillips and Bryan Webb, all of whom have helped enormously during their tenure and provided outstanding support.

Also, though not on the Committee but essential to the smooth running of our u3a, special thanks are due to Marion Ricketts for her work in maintaining our website over the last 10 years, Melanie Parker for looking after our equipment who is stepping down from this role, Group Organisers, and Meeters and Greeters who assist new members and visitors at our monthly meetings.

Also relating to our monthly meetings, she acknowledged the essential help provided by Olwen Smith, Alice Robson, Richard Morgan, Lyn Holmes, John Hunt, Ian McLauchlin and Maurice Chittock, all of whom contributed to the smooth running of these Thursday morning events.

She also mentioned the Coffee and Chat online meetings organised by John Hunt and Ian McLauchlin and our Facebook Group and YouTube Channel also run by them. Communication with members was also very important, especially this last year when we had to cope with covid, and John Hunt, our Newsletter Editor and Ian McLauchlin as Zoom Administrator, as well as a range of Secretarial work, had helped enormously here.

Sheila Clarkson had organised new Members Meetings and Camilla Benyon worked behind the scenes in printing and posting documentation for members without email. Olwen Smith was often the first contact with our u3a for new members and this was another very important post.

As well as our 10<sup>th</sup> Anniversary, it's also the fortieth of the u3a nationally. This is therefore a good time to reflect on our success during this last difficult year and to look forward to the future, developing new friendships, enjoying different activities and being part of our successful u3a. Thank you to everyone and all our members.

The voting to approve the Trustee's report was as follows:

Detail	Prior	In person	On Zoom at the AGM	Totals
For	178	44	9	231
Against	0	0	0	0
Abstentions	0	4	0	4
<b>TOTALS</b>	<b>178</b>	<b>48</b>	<b>9</b>	<b>235</b>

The Trustees' Report was therefore approved.

### 5. Treasurer's Report and Accounts for year ending 31 mar22

Richard Morgan, our Treasurer, had prepared the 2021-22 Accounts and Commentary which had been circulated previously to Members and posted on the website. CC thanked Richard very much for his work throughout the year and for his contribution to our Committee over the many years of his Treasurership.

The Voting to approve the accounts was as follows:

Detail	Prior	In person	On Zoom at the AGM	Totals
For	177	53	9	239
Against	0	0	0	0
Abstentions	1	4	0	5
<b>TOTALS</b>	<b>178</b>	<b>57</b>	<b>9</b>	<b>244</b>

The Accounts were therefore approved.

### 6. Subscription 2023/24 to remain at £12 per person per year

The outgoing Committee proposed that the Annual Subscription for 23/24 should remain at the current level of £12.

The Voting to approve the Membership Fee was as follows:

Detail	Prior	In person	On Zoom at the AGM	Totals
For	178	61	11	250
Against	0	0	0	0
Abstentions	0	0	0	0
<b>TOTALS</b>	<b>178</b>	<b>61</b>	<b>11</b>	<b>250</b>

The Subscription for 2023–24 was therefore approved.

## 7. Election of Committee Members

The following Nominations for the Committee were received and circulated before the Meeting:

<b>POST</b>	<b>NOMINATION</b>	<b>PROPOSER</b>	<b>SECONDER</b>
Chair	Christine Chittock	Kristina Adamson	Ian Bateman
Secretary	Ian McLauchlin	Kate Wilcox	Ella Young
Treasurer	Stephen Rixon	Jenny Poole	Jane Asten
Committee	John Hunt	Alan Jerram	Helen Lester
Committee	Ann Newby	Anne Empson	Keith Empson
Committee	Lynda Holmes	Robert Nicholls	Glennis Newton
Committee	Olwen Smith	John Smith	Ceri Bateman
Committee	Alice Robson	Robert Nicholls	Clare Dawson

The Committee can comprise between 5 and 12 members. As 8 nominations were received, it was not necessary to hold a ballot.

The Voting to approve the Nominations was as follows:

<b>Detail</b>	<b>Prior</b>	<b>In person</b>	<b>On Zoom at the AGM</b>	<b>Totals</b>
For	178	53	10	241
Against	0	0	0	0
Abstentions	0	0	0	0
<b>TOTALS</b>	<b>178</b>	<b>53</b>	<b>10</b>	<b>241</b>

The Nominations were therefore approved. CC welcomed new Committee member Ann Newby.

## 8. Adoption of New Constitution

CC outlined the reasons for adopting a new Constitution. Our existing Constitution dates from 2013 with an Amendment in 2018. There was a need to update the Constitution and it was felt that another Amendment was not appropriate.

The New Model Constitution had been prepared by The Third Age Trust in consultation with Solicitors and The Charity Commission. It is more comprehensive than our current Constitution, has been adopted by many other u3as across the country and permits online and hybrid meetings.

It also permits a change in the numbers constituting a quorum, giving more flexibility in the future. (Previous quorum required was 20%, new requirement is 10%.) A limit to the number of years able to be served by Officers and Committee members will help to ensure a turn over of Committee Members and encourage new blood.

Detail	Prior	In person	On Zoom at the AGM	Totals
For	177	61	10	248
Against	1	0	0	1
Abstentions	0	3	0	3
<b>TOTALS</b>	<b>178</b>	<b>64</b>	<b>10</b>	<b>252</b>

Adoption of the New Constitution was therefore approved.

### 9. Any other previously notified business

There had been no notification of any other business.

CC concluded the AGM by the presentation of gifts of appreciation for their service on our Committee to retirees Treasurer Richard Morgan and Database Manager Maurice Chittock. Thanks also to retiring Committee Members not present, Maureen Phillips and Bryan Webb.

The AGM closed at 11:03 hr.

*Ian McLauchlin, Secretary*

*date 17may22*

Signed

Date